

TOWN OF SEWALL'S POINT

JOHN TOMPECK
Mayor

FRANK FENDER
Vice Mayor

DAVID KURZMAN
Commissioner

KAIJA MAYFIELD
Commissioner



ROBERT DANIELS, ICMA-CM
Town Manager

APRIL STONCIUS, MMC
Town Clerk

TINA CIECHANOWSKI
Chief of Police

JACK REISINGER, CBO
Building Official/PW Director

MARIA PIERCE
Finance/HR Director

**Town Commission Regular Meeting
February 13, 2024
6:00 PM**

I. CALL TO ORDER

- a. Pledge of Allegiance to the Flag
- b. Roll Call

II. PROCLAMATIONS AND PRESENTATIONS

- a. 2023 Officer of the Year – Joseph Sabol

III. PUBLIC COMMENT ON NON-AGENDA ITEMS- PLEASE SUBMIT A COMMENT CARD TO THE TOWN CLERK PRIOR TO THE START OF THE MEETING AND LIMIT YOUR COMMENTS TO THREE MINUTES. If the thirty (30) minute time period has been exhausted, the Commission will entertain any remaining comments near the end of the meeting with the same three (3) minute per person time limitation.

- a. TOSP Public Guidelines
 - 1) [TSP-Public Comment Guidelines.pdf](#)

IV. ADDITIONS, DELETIONS OR CHANGES TO THE AGENDA

V. APPROVAL OF AGENDA

VI. CONSENT AGENDA

- a. Regular Meeting Minutes – January 23, 2024
 - 1) [01 23 24 Regular Minutes.pdf](#)
- b. Police Department Quarterly Report
 - 1) [SPPD Activity Report October December 2023.pdf](#)
- c. CAPTEC Engineering - Amendment #2 - Debris Management Agreement
 - 1) [Amendment #2 CAPTEC - Disaster Debris Monitoring Contract.pdf](#)

VII. PUBLIC HEARING - ORDINANCE - SECOND READING

VIII. PUBLIC HEARING - ORDINANCE - FIRST READING

IX. RESOLUTIONS

X. OLD BUSINESS

- a. Final Approval for Commission Chambers Rental
 - 1) [Town Manager Memo on use of Chambers.pdf](#)

XI. NEW BUSINESS

XII. DISCUSSION

- a. **Road Project Update – Town Engineer**

XIII. COMMISSION AND STAFF CLOSING COMMENTS

**STAFF
COMMISSIONERS**

XIV. ADJOURN

CIVILITY CLAUSE: It is the policy of the Sewall's Point Town Commission that all persons addressing a town board or attending a Town board meeting shall conduct themselves in a manner that does not disrupt the orderly and efficient conduct of the meeting. Boisterous or unruly behavior; threatening or inciting an immediate breach of the peace; or use of profane, slanderous or obscene speech will not be tolerated and could result in ejection from the meeting after warning from the presiding officer. In accordance with the provisions of the Americans with Disabilities Act (ADA) this document may be requested in an alternate format. Persons in need of a special accommodation to participate in this proceeding shall, within 3 working days prior to any proceeding, contact the Town Clerk's office, One South Sewall's Point Road, Sewall's Point, Florida 34996 (772) 287-2455. If any person decides to appeal any decision made by the Town Commission with regard to any matter considered at such meeting or hearing, s/he will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



Guidelines for Public Comments

- Everyone will have 3 minutes
- When recognized step forward to the podium and state your name for the record
- All remarks should be addressed to the Commission as a body
- The public comment period is for receipt of public comments, not debate. It is not intended as a time for problem solving but rather for hearing the citizens for their input
- Any person addressing the Commission who disrupts the orderly and efficient conduct of the meeting, uses profane or obscene language may be removed from the meeting

JOHN TOMPECK
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TOWN OF SEWALL'S POINT



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Building Official/PW Director

MARIA PIERCE
Finance/HR Director

**Regular Town Commission Meeting Minutes
January 23, 2024
6:00 p.m.**

I. CALL TO ORDER

Mayor Tompeck called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance to the Flag

Mayor Tompeck lead the assembly in the Pledge of Allegiance.

b. Roll Call

The Town Clerk called the roll with the following Commissioners present: Mayor Tompeck, Vice Mayor Fender, Commissioner Kurzman, and Commissioner Mayfield.

II. PROCLAMATIONS AND PRESENTATIONS

a. Recognition of Outstanding Service – Crystal Gomez – Building Department

The Town Manager recognized Ms. Gomez, Administrative Assistant, of the Building Department for her service, who thanked the Commission for recognizing her work.

III. PUBLIC COMMENT ON NON-AGENDA ITEMS- PLEASE SUBMIT A COMMENT CARD TO THE TOWN CLERK PRIOR TO THE START OF THE MEETING AND LIMIT YOUR COMMENTS TO THREE MINUTES. *If the thirty (30) minute time period has been exhausted, the Commission will entertain any remaining comments near the end of the meeting with the same three (3) minute per person time limitation.*

There was nothing heard under this item.

IV. ADDITIONS, DELETIONS OR CHANGES TO THE AGENDA

There were no changes made to the Agenda.

V. APPROVAL OF AGENDA

There being no discussion, Vice Mayor Fender **moved** to approve the Agenda. Commissioner Mayfield **seconded** the motion, which **passed unanimously** by roll call vote.

VI. CONSENT AGENDA

- a. Financials – October, November, and December 2023**
- b. Building – December 2023**
- c. Minutes – January 9, 2024**

There being no discussion, Vice Mayor Fender **moved** to approve the Consent Agenda. Commissioner Mayfield **seconded** the motion, which **passed unanimously** by roll call vote.

VII. PUBLIC HEARING - ORDINANCE - SECOND READING

There was nothing scheduled under this item.

VIII. PUBLIC HEARING - ORDINANCE - FIRST READING

There was nothing scheduled under this item.

IX. RESOLUTIONS

There was nothing scheduled under this item.

X. OLD BUSINESS

There was nothing scheduled under this item.

XI. NEW BUSINESS

a. Chamber Use Fee

The Town Manager stated that the facility was used by individuals and a business in the Town, as well as HOA's or POA's. He explained that security will be increased by having a staff member attend, in order to make sure the Town Hall Commission Chambers was locked up properly. The Town Manager said that he spoke with Jessica Bohner of Premier Realty Group, who used the facility during the day on a weekly basis. He proposed availability for businesses that had an interest in the Town limits with a minimal fee of \$50, via a use agreement.

Jessica Bohner, Premier Realty Group, stated that weekly access to the facility was an important aspect of being part of the Town and was in favor of the \$50 fee. Vice Mayor Fender stated that Premier Realty was an important part of the community and was in favor of them having access to the facility, as they supported multiple Town events every year. He stated that the Chambers should be available to the residents and pointed out that a key system was obsolete.

Commissioner Mayfield stated that she, too, was in favor of allowing Premier Realty to

reserve the Chambers at a cost of \$50, as it was reasonable. She concurred with Vice Mayor Fender that a key was not an efficient way to access the room for outside parties, and was in favor of the after-hours fee for a staff person to be present. Commissioner Mayfield commented that there should also be a limit per week that it can be reserved by the same business entity.

Commissioner Kurzman stated that he also agreed that the proposal was fair and that a key should not be given out. He recommended that the POA's and HOA's hold their meetings during Town Hall hours or pay a fee for after hours. Mayor Tompeck stated that HOA meetings should not be taking place in the Chambers after 4:00 p.m., as it is a security issue.

There being no further discussion, it was the **consensus** of the Commission to have the Town Manager develop a user agreement.

XII. DISCUSSION

a. Cell Phone Tower Update

The Town Manager stated that documents were provided in reference to the cell phone tower that was erected in close proximity to Benihana. He said that he had complained to FDOT regarding their lack of transparency and that he would continue to try to mitigate the situation.

Vice Mayor Fender recommended that the Town Manager contact FDOT in an effort to make it more aesthetically pleasing. Commissioner Mayfield agreed with Vice Mayor Fender and inquired as to if other carriers would be included on the tower. The Town Manager responded that it would just host the T-Mobile carrier. Commissioner Kurzman suggested landscaping be added to the base of the tower, in order to make it look less industrial.

Vice Mayor Fender pointed out that there was an opportunity for the Town to negotiate with another carrier to construct a cell phone tower on its property, in order to generate revenue.

b. Town Attorney – Form 6 Disclosure

The Town Attorney gave an overview of the Form 6 requirements and stated that it was a much more extensive form that was required to be filed electronically. He advised redacting bank account numbers and social security numbers or any sensitive confidential data, in order to protect personal information. The Town Attorney suggested that an accountant or CPA could also help to fill out the form.

Mayor Tompeck inquired as to if a spouse was to be included in the disclosure, to which the Town Attorney responded that only joint accounts or assets/liabilities would be declared. Vice Mayor Fender asked if he could submit his tax return, to which the Town Attorney replied in the affirmative and advised that it would only substitute for the income portion and that assets and liabilities would still have to be reported. Mayor Tompeck questioned when

the form was due, to which the Town Attorney answered that it should be electronically submitted on June 30, 2024, and that it was actually due on July 1, 2024.

The Town Manager stated that the Florida League of Cities was looking into providing legal assistance to each commissioner in reference to filling out and completing the form. The Town Attorney advised against it, as it would be spending taxpayer dollars on a personal matter. He stated that there were no Attorney General opinions on the matter or Florida Commission on Ethics recommendations to-date. The Town Manager pointed out that it would be similar to legal aid if a commissioner was sued. The Town Attorney recommended letting a neighboring city work through the issue first.

XIII. COMMISSION AND STAFF CLOSING COMMENTS

a. STAFF

Kloee Ciuperger, Gallo Pavo, provided the grant updates and stated that any feedback would be helpful. Mayor Tompeck requested to see the updates on a monthly basis and stated that he and the other commissioners would be available for lobbying with the state legislators. The Town Manager said that he would consult with Ms. Ciuperger and return with a recommendation.

Vice Mayor Fender inquired as to when the grants listed in the (TBD) to be determined column would be available, to which Ms. Ciuperger responded that the Resiliency Grant Program had not been announced yet.

Vice Mayor Fender asked if there was a small grant regarding dock repairs, such as FIND (Florida Inland Navigation District) were available. He stated that the dock behind the STA could be repaired for the community to utilize. Ms. Ciuperger responded that she would research his request, as DEP offered Land & Recreation grants for those types of projects in July or August.

b. COMMISSIONERS

Commissioner Kurzman stated that the employees in the Building Department paid for themselves and that they were undervalued. He said that all of the employees gave 110% and was proud to have them on staff.

Commissioner Mayfield said that she was excited to see the septic to sewer work occurring and thanked the residents for their patience, in light of any disruptions. She requested an update on the bidding for the road project, to which the Town Manager responded that the bids would be ready to go out to bid soon. He explained that he was waiting for information regarding the resiliency grants, in order to factor in the costs.

Vice Mayor Fender inquired as to if the Treasure Coast Marathon Race coming up in March met the Town's requirements, to which the Town Manager replied in the affirmative and stated he would report back to the Commission at the next meeting.

XV. ADJOURN

There being no further business, the meeting adjourned at 7:00 p.m.

APPROVED:

Mayor John Tompeck, Presiding Officer

ATTEST:

April C. Stoncius, Town Clerk

Minutes approved at the meeting of: February 13, 2024



TOWN OF SEWALL'S POINT POLICE DEPARTMENT

INTERDEPARTMENTAL MEMORANDUM

TO: Robert Daniels, Town Manager

FROM: Tina Ciechanowski, Chief of Police

A handwritten signature in black ink, appearing to read "Tina Ciechanowski", is written over the "FROM:" line.

DATE: January 31, 2024

RE: Statistics and Activity Report October 2023 - December 2023

The attached report reflects the month-to-month activity of the Police Department's calls for service for the past quarter (October 2023 – December 2023).

I respectfully request acceptance of the attached activity reports for the Police Department.



SEWALL'S POINT POLICE DEPARTMENT

October 2023 Activity Report



Monthly Activity - General

	October 2022	October 2023	YTD - 2022	YTD - 2023
<i>Calls for Service</i>	140	139	1530	1156
<i>Total Arrests</i>	2	7	53	59

Crime Prevention

	October 2022	October 2023	YTD - 2022	YTD - 2023
<i>Closed Home Patrol</i>	134	128	1194	1069
<i>Open Door</i>	2	0	39	24
<i>Extra Patrol by Request</i>	585	874	5877	8416
<i>Alarm</i>	7	13	134	134
<i>Suspicious Person</i>	4	8	40	46
<i>Suspicious Vehicle</i>	6	11	58	56
<i>Suspicious Incident</i>	5	2	49	38
<i>Internal Bolo</i>	0	0	0	1

Traffic Related Activity

	October 2022	October 2023	YTD - 2022	YTD - 2023
<i>Traffic Stops</i>	133	183	1126	1494
<i>Vehicle Citations</i>	73	73	706	722
<i>Written Warning Citations</i>	7	31	89	209
<i>Verbal Warning</i>	59	88	486	715
<i>Road Closed/Hazard</i>	8	2	110	50
<i>Directed Traffic Enforcement</i>	33	77	318	615
<i>Reckless Vehicle</i>	5	1	39	26
<i>Disabled Vehicle</i>	6	4	24	26
<i>Traffic Crash</i>	3	9	41	34
<i>Road Rage</i>	0	0	1	0



SEWALL'S POINT POLICE DEPARTMENT

October 2023 Activity Report



Assists

	October 2022	October 2023	YTD – 2022	YTD - 2023
<i>Other Jurisdiction</i>	6	16	153	193
<i>Medical</i>	9	8	83	67
<i>Fire</i>	3	3	23	31
<i>Animal Control</i>	5	9	97	69
<i>Man Down</i>	0	0	2	0

Citizen Services

	October 2022	October 2023	YTD – 2022	YTD - 2023
<i>Lost/Found Property</i>	2	2	24	15
<i>Civil Matter</i>	1	2	11	9
<i>Neighbor Trouble</i>	1	0	6	7
<i>Police Service Call</i>	35	13	413	261
<i>Town Ordinance Violation - Warning</i>	56	24	496	426
<i>Town Ordinance Violation - CVC</i>	1	1	7	13

Major Crimes

<i>Crime Type</i>	October 2022	October 2023	YTD – 2022	YTD - 2023
<i>Robbery</i>	0	0	0	0
<i>Burglary</i>	0	0	1	3
<i>Theft</i>	0	0	2	3
<i>Stolen Vehicle</i>	0	0	0	0
<i>Assault</i>	0	0	0	1
<i>Battery</i>	0	0	4	3
Total	0	0	7	10



SEWALL'S POINT POLICE DEPARTMENT

October 2023 Activity Report



Other Crimes

<i>Type</i>	October 2022	October 2023	YTD – 2022	YTD - 2023
<i>Fraud</i>	1	1	18	10
<i>Drug Violations</i>	0	1	3	4
<i>Trespassing</i>	2	3	21	27
<i>Vandalism</i>	0	2	1	2
<i>Disorderly Conduct</i>	0	0	1	0
<i>Lewd & Lascivious</i>	0	0	1	0
<i>Domestic</i>	0	0	5	6
<i>DUI</i>	0	0	5	7
<i>Disturbance</i>	7	3	35	26
<i>Total</i>	10	10	90	82

Noteworthy Cases & Additional Information:

10/2/2023 23-12770 An officer was dispatched to a residence in reference to a suspicious person. The person was located and identified. He had a history of attempting to make contact with this resident at different locations. In this instance, he was escorted from the property at the citizen's request.

10/3/2023 23-12798 An officer was dispatched to a trespassing complaint. A neighbor of the complainant was repeatedly banging on her front and back door, as well as throwing sticks and shoveling dirt into her yard. He admitted to the behavior and said it was her water, sticks and sand so he threw it back in her yard. This has been an ongoing issue and she was in fear of her safety and requested a trespass warning put in place to keep him off of her property. The trespass warning was served on the trespassing individual.

10/6/2023 23-12955 An officer conducted a traffic stop for a seatbelt violation and expired license tag. The interior of the vehicle had the telltale odor of marijuana. The motorist advised he had a medical marijuana card but not in his possession. The approximately one ounce of marijuana was taken into property until the presentation of the marijuana license. Subsequent investigation revealed that the motorist did not have a medical marijuana license and the marijuana will be destroyed.

10/7/2023 23-12985 An officer was dispatched to a home in regards to damage to a tow truck attempting to repossess a vehicle. While in the process of picking up the repossessed vehicle, a subject jumped into the vehicle driving away, striking another



SEWALL'S POINT POLICE DEPARTMENT

October 2023

Activity Report



vehicle in the driveway, and damaging the tow truck. The tow driver was unable to positively identify the driver and refused to pursue charges.

10/9/2023 23-13150 An officer conducted a traffic stop for an expired license tag registration. A check was conducted on the driver which showed the driver has a license revoked for prior refusal of breath tests, DUI, and no insurance. He was arrested and transported to the Martin County Jail.

10/10/2023 23-13287 The Department is investigating a threats/extortion case. This is still an active investigation.

10/16/2023 23-13532 An officer stopped a vehicle for an expired license tag registration. During the course of the traffic stop, it was discovered the driver was in possession of illegally packaged marijuana. It was seized for destruction.

10/16/2023 23-13505 An officer stopped a vehicle with a seize tag order. The driver of the vehicle had never obtained a driver's license and was placed under arrest for no valid driver's license. He was transported to the Martin County Jail.

10/18/2023 23-13575 An officer was dispatched to a home to assist fire rescue. Upon arrival, he discovered two vehicles on fire. The fire is believed to have been caused by the electric vehicle which caused the combustion vehicle next to it to catch on fire as well.

10/22/2023 23-13846 An officer stopped a vehicle for speeding. The driver was operating a vehicle with no license, so he was placed under arrest. He was taken to the Martin County Jail.

10/23/2023 23-13888 Officers responded to an unresponsive person. CPR was performed but unfortunately, the patient did not survive. A death investigation determined there was no unusual circumstances and the cause was natural.

10/24/2023 23-13929 An officer responded to assist another jurisdiction for an unresponsive person. The officer arrived, performed CPR, and the patient was revived. The officer received a lifesaving award for this rescue.

10/30/2023 23-14182 Officers responded to a traffic crash in which the at-fault driver hit the other vehicle three times before fleeing the scene.



SEWALL'S POINT POLICE DEPARTMENT

November 2023 Activity Report



Monthly Activity - General

	November 2022	November 2023	YTD - 2022	YTD - 2023
<i>Calls for Service</i>	160	163	1690	1319
<i>Total Arrests</i>	2	8	55	67

Crime Prevention

	November 2022	November 2023	YTD - 2022	YTD - 2023
<i>Closed Home Patrol</i>	119	43	1313	1112
<i>Open Door</i>	7	4	46	28
<i>Extra Patrol by Request</i>	660	742	6537	9158
<i>Alarm</i>	11	10	145	144
<i>Suspicious Person</i>	4	6	44	52
<i>Suspicious Vehicle</i>	3	8	61	64
<i>Suspicious Incident</i>	1	7	50	45
<i>Internal Bolo</i>	0	0	0	1

Traffic Related Activity

	November 2022	November 2023	YTD - 2022	YTD - 2023
<i>Traffic Stops</i>	99	218	1225	1712
<i>Vehicle Citations</i>	46	62	752	784
<i>Written Warning Citations</i>	3	32	92	241
<i>Verbal Warning</i>	52	142	538	857
<i>Road Closed/Hazard</i>	15	13	125	63
<i>Directed Traffic Enforcement</i>	39	49	357	664
<i>Reckless Vehicle</i>	2	5	41	31
<i>Disabled Vehicle</i>	8	4	32	30
<i>Traffic Crash</i>	5	7	46	41
<i>Road Rage</i>	0	0	0	0



SEWALL'S POINT POLICE DEPARTMENT

November 2023 Activity Report



Assists

	November 2022	November 2023	YTD – 2022	YTD - 2023
<i>Other Jurisdiction</i>	10	30	163	223
<i>Medical</i>	9	4	92	71
<i>Fire</i>	10	3	33	34
<i>Animal Control</i>	11	9	108	78
<i>Man Down</i>	0	0	2	0

Citizen Services

	November 2022	November 2023	YTD – 2022	YTD - 2023
<i>Lost/Found Property</i>	2	3	26	18
<i>Civil Matter</i>	0	1	11	10
<i>Neighbor Trouble</i>	2	1	8	8
<i>Police Service Call</i>	51	30	464	291
<i>Town Ordinance Violation - Warning</i>	56	26	552	452
<i>Town Ordinance Violation - CVC</i>	0	0	7	13

Major Crimes

<i>Crime Type</i>	November 2022	November 2023	YTD – 2022	YTD - 2023
<i>Robbery</i>	0	0	0	0
<i>Burglary</i>	1	0	2	3
<i>Theft</i>	1	0	3	3
<i>Stolen Vehicle</i>	0	0	0	0
<i>Assault</i>	0	0	0	1
<i>Battery</i>	0	0	4	3
Total	2	0	9	10



SEWALL'S POINT POLICE DEPARTMENT

November 2023 Activity Report



Other Crimes

Type	November 2022	November 2023	YTD – 2022	YTD - 2023
Fraud	1	0	19	11
Drug Violations	0	1	3	5
Trespassing	2	1	23	28
Vandalism	0	0	1	2
Disorderly Conduct	0	0	1	0
Lewd & Lascivious	0	0	1	0
Domestic	0	0	5	6
DUI	0	1	5	8
Disturbance	5	4	40	30
Total	8	7	98	90

Noteworthy Cases & Additional Information:

11/5/2023 23-14416 An officer conducted a traffic stop on a vehicle in which it was known the operator had no license. The vehicle was stopped and it was confirmed that he had never received a license and was placed under arrest and transported to the Martin County Jail.

11/8/2023 23-14578 An officer stopped a vehicle for an equipment violation. The juvenile passenger was observed with marijuana sprinkled in his lap. During the course of investigation, it was determined the marijuana was stolen from a parent and there was also a quantity of alcohol in the vehicle. Neither the driver nor the passenger was twenty-one years of age. The alcohol and marijuana were seized and the juvenile was turned over to the parent.

11/9/2023 23-14611 An officer responded to a hit-and-run crash. An unknown vehicle hit a FedEx truck and knocked the mirror off while parked on the side of the road and fled the scene.

11/9/2023 23-14611 An officer responded to a hit-and-run crash. An unknown vehicle crashed into the side of a vehicle at the intersection of SR A1A and S. Sewall's Point Road. The unknown vehicle fled the scene.

11/15/2023 23-14886 An officer stopped a vehicle for speeding (64/40). The vehicle had a noticeable odor of marijuana and after investigation, the marijuana was seized for destruction. Additionally, both the driver and passenger each had arrest



SEWALL'S POINT POLICE DEPARTMENT

November 2023
Activity Report



warrants (driver in GA and passenger in S. Florida) but both jurisdictions would not extradite the suspects.



SEWALL'S POINT POLICE DEPARTMENT

December 2023 Activity Report



Monthly Activity - General

	December 2022	December 2023	YTD - 2022	YTD - 2023
<i>Calls for Service</i>	113	134	1803	1453
<i>Total Arrests</i>	10	5	65	72

Crime Prevention

	December 2022	December 2023	YTD - 2022	YTD - 2023
<i>Closed Home Patrol</i>	89	47	1402	1159
<i>Open Door</i>	3	2	49	30
<i>Extra Patrol by Request</i>	738	681	7275	9839
<i>Alarm</i>	10	7	155	151
<i>Suspicious Person</i>	4	3	48	55
<i>Suspicious Vehicle</i>	6	4	67	68
<i>Suspicious Incident</i>	2	2	52	47
<i>Internal Bolo</i>	0	0	0	1

Traffic Related Activity

	December 2022	December 2023	YTD - 2022	YTD - 2023
<i>Traffic Stops</i>	145	224	1370	1936
<i>Vehicle Citations</i>	98	57	850	841
<i>Written Warning Citations</i>	7	59	99	300
<i>Verbal Warning</i>	55	89	593	946
<i>Road Closed/Hazard</i>	12	3	137	66
<i>Directed Traffic Enforcement</i>	51	50	408	714
<i>Reckless Vehicle</i>	5	2	46	33
<i>Disabled Vehicle</i>	4	0	36	30
<i>Traffic Crash</i>	6	4	52	45
<i>Road Rage</i>	0	0	0	0



SEWALL'S POINT POLICE DEPARTMENT

December 2023 Activity Report



Assists

	December 2022	December 2023	YTD – 2022	YTD - 2023
<i>Other Jurisdiction</i>	8	16	171	239
<i>Medical</i>	8	5	100	76
<i>Fire</i>	0	7	33	41
<i>Animal Control</i>	13	10	121	88
<i>Man Down</i>	0	0	2	0

Citizen Services

	December 2022	December 2023	YTD – 2022	YTD - 2023
<i>Lost/Found Property</i>	1	1	27	19
<i>Civil Matter</i>	0	0	11	10
<i>Neighbor Trouble</i>	2	0	10	8
<i>Police Service Call</i>	32	25	496	316
<i>Town Ordinance Violation - Warning</i>	68	30	620	482
<i>Town Ordinance Violation - CVC</i>	0	0	7	13

Major Crimes

<i>Crime Type</i>	December 2022	December 2023	YTD – 2022	YTD - 2023
<i>Robbery</i>	0	0	0	0
<i>Burglary</i>	0	0	2	3
<i>Theft</i>	0	0	3	3
<i>Stolen Vehicle</i>	0	0	0	0
<i>Assault</i>	0	0	0	1
<i>Battery</i>	0	0	4	3
Total	0	0	9	10



SEWALL'S POINT POLICE DEPARTMENT

December 2023 Activity Report



Other Crimes

<i>Type</i>	December 2022	December 2023	YTD – 2022	YTD - 2023
<i>Fraud</i>	2	1	21	12
<i>Drug Violations</i>	1	2	4	7
<i>Trespassing</i>	2	0	25	28
<i>Vandalism</i>	1	0	2	2
<i>Disorderly Conduct</i>	0	0	1	0
<i>Lewd & Lascivious</i>	0	0	1	0
<i>Domestic</i>	0	1	5	7
<i>DUI</i>	1	0	6	8
<i>Disturbance</i>	0	0	40	30
<i>Total</i>	7	4	105	94

Noteworthy Cases & Additional Information:

12/07/2023 23-15822 Officers responded to the area of Stuart Beach on Hutchinson Island in response to an assist other agency call for Martin County Sheriff's Office to look for a suicidal individual. The subject was located at the Publix on the Island. Officers assisted with the subject until the arrival of the Sheriff's Office.

12/13/2023 23-16076 An officer was conducting speed enforcement when he observed a vehicle at 60 mph in a 40 mph zone. Through the course of investigation, multiple narcotics was observed including Xanax and drug paraphernalia. The subject was arrested and transported to the Martin County Jail on drug charges.

12/22/2023 23-16365 Officers were dispatched to a hit and run crash involving a motorcyclist; the car left the scene. Investigating officers located the motorist and she was arrested for leaving the scene of a crash involving injury.

12/27/2023 23-16601 Officers responded to a domestic dispute (past) between a step-mother and child.

**AMENDMENT NO. 2 TO THE AGREEMENT
FOR DISASTER DEBRIS MANAGEMENT AND SUPPORT SERVICES**

This **Amendment No. 2** to the Agreement for Disaster Debris Management and Support Services is made as of the ____ day of _____, 2024, by and between the **Town of Sewall’s Point, Florida**, a municipal corporation of the State of Florida (the “Town”) and **Captec Engineering, Inc.**, a corporation authorized to do business in the state of Florida (the “Consultant”) (hereinafter referred to as “Amendment”).

WHEREAS, the Consultant and the Town entered into the Agreement for Disaster Debris Management and Support Services, dated December 9, 2019 (the “Contract”) pursuant to a Request for Proposals; and

WHEREAS, the Contract provided for an initial term of three (3) years and two additional one (1) year renewal options; and

WHEREAS, the parties entered into Amendment No. 1 to the Contract on July 26, 2022 which clarified the scope of services, extended the Contract for one (1) additional year through December 9, 2023, and updated the Contract with new provisions that were required by state and federal laws; and

WHEREAS, the parties wish to extend the Contract for one final year through December 9, 2024 and to update the E-Verify provision; and

WHEREAS, the Town finds that this Amendment serves a public purpose and is in the best interests of the health, safety and welfare of the Town of Sewall’s Point.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the sufficiency of which is hereby acknowledged by each party hereto, the Town and the Consultant agree to amend their Contract as follows:

1. **Recitals**. The above recitals are true and correct and are incorporated herein by reference.
2. **Term**. The Contract is hereby retroactively extended for one (1) additional year from December 9, 2023 through December 9, 2024.
3. **Updated E-Verify Provision**. The Contract is hereby amended to delete the existing E-Verify provision (Article 46) and to include the following updated E-Verify provision:

ARTICLE 46 – E-VERIFY

Pursuant to Section 448.095(5), Florida Statutes, the Consultant shall:

1. Register with and use the E-Verify system to verify the work authorization status of all newly hired employees and require all subcontractors (providing services or receiving funding under this Contract) to register with and use the E-Verify system to verify the work authorization status of all the subcontractors’ newly hired employees;
2. Secure an affidavit from all subcontractors (providing services or receiving funding under this Contract) stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien;

3. Maintain copies of all subcontractor affidavits for the duration of this Contract;
4. Comply fully, and ensure all of its subcontractors comply fully, with Section 448.095, Florida Statutes;
5. Be aware that a violation of Section 448.09, Florida Statutes (Unauthorized aliens; employment prohibited) shall be grounds for termination of this Contract; and
6. Be aware that if the Town terminates this Contract under Section 448.095(5)(c), Florida Statutes, the Consultant may not be awarded a public contract for at least 1 year after the date on which the Contract is terminated and will be liable for any additional costs incurred by the Town as a result of the termination of the Contract.

4. **Entire Agreement.** The Town and the Consultant agree that the Contract, as previously amended, and this Amendment set forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Amendment may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto. All other terms and conditions of the Contract remain in full force and effect.

5. **Counterparts.** This Amendment may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. Either or both parties may sign this Amendment via facsimile or email or digitally and such signature is as valid as the original signature of such party.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment on the day and year first above written.

TOWN OF SEWALL'S POINT

By: _____
John Tompeck, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

BY: _____
April C. Stoncius, MMC, Town Clerk

BY: _____
Glen J. Torcivia, Town Attorney

CONSULTANT: CAPTEC ENGINEERING, INC.

By: _____
Joseph W. Capra, President

STATE OF FLORIDA)
COUNTY OF MARTIN)

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization, this ____ day of _____, 2024, by **Joseph W. Capra**, as

the **President** of and on behalf of, **Captec Engineering, Inc.**, who is personally known to me or who has produced the following identification: _____.

[NOTARY SEAL]

NOTARY PUBLIC

Signature of Notary Public

JOHN TOMPECK
Mayor

FRANK FENDER
Vice Mayor

KAIJA MAYFIELD
Commissioner

DAVID KURZMAN
Commissioner

TOWN OF SEWALL'S POINT



ROBERT DANIELS, ICMA-CM
Town Manager

APRIL C. STONCIUS, MMC
Town Clerk

TINA CIECHANOWSKI
Chief of Police

JACK REISINGER, CBO
Building Official/PW Director

MARIA PIERCE
Finance/HR Director

TO: Mayor and Commissioners
FROM: Robert Daniels; Town Manager
SUBJECT: Commission Chambers Rental

Date: Regular Meeting – February 13, 2024

EXECUTIVE SUMMARY:

The Town has a policy of allowing both profit and non-profit entities to utilize the Town Commission Chambers for meetings and other events, not related to Town business, free of charge. The users, which are usually meeting after business hours, were provided a key to the Chambers with the requirement to return the key the next day. This causes a security problem where keys can be duplicated or not returned.

Use of the chambers has left stains on the carpet, cups and other items that need to be discarded, and damage to the audiovisual equipment. The Town also covers the use of electricity and maintenance of the restroom facilities. The use adds to additional wear and tear and utilizes available parking.

DISCUSSION:

It is proposed to restrict use of the Chambers to non-profit organizations that have a connection to the Town and staff will open and close the Chambers, during after-hours meetings, and make sure all is in good order when the use is completed. Town Departments and entities will have priority over the use of the facility. A user agreement will specifically prohibit use of the audiovisual equipment, food, and drinks (other than water) in the Town Commission Chambers and a \$300 cleaning fee will be assessed for rule violations. A \$30 per hour fee will be charged for use after 4 p.m. and after 5 p.m. the fee will be paid to the staff person with a 3-hour minimum. Businesses that have an office in the Town will be able to utilize the facility during normal business at a rate of \$50 per hour with the same restrictions and must keep the noise level as to not affect Town Hall Business.



Town of Hall One South Sewall's Point Road Sewall's Point, FL 34996
(772) 287-2455 Fax (772) 220-4765
townhall@sewallspoint.org
www.sewallspoint.org



RECOMMENDATION:

Staff recommends the Town Commission approve the restriction for use of the Town Commission Chambers to non-profit organizations and businesses that have a connection to the Town. A user agreement will specifically prohibit use of the audiovisual equipment, noise, food, and drinks (other than water) in the Town Commission Chambers and a \$300 cleaning fee will be assessed for rule violations. A \$30 per hour fee will be charged for non-profit use after 4 p.m. and after 5 p.m. the fee will be paid to the staff person with a 3-hour minimum. Non-profits can use the facility free of charge during normal Town Hall hours. Business use will be restricted to normal Town Hall hours at a rate of \$50 per hour.